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BSc (Hons) QTS,
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Dear Parents and Carers,

In response to your comments about behaviour at Palace Fields we have made a few changes which we hope will make it easier to celebrate and reward positive behaviour as well as providing sanctions when necessary.

Class Dojo

Each class has joined Class Dojo and every child has a dojo character. You will receive a letter with your child's log in details so you can check at home to see how your child is doing. Dojo's will be given for positive behaviour in line with the school rules:

- ✓ **Be kind** : Look after yourself and others.
- ✓ **Be respectful** : listen when others are speaking.
- ✓ **Be responsible** : take care and look after equipment and the environment.
- ✓ **Be organised** : settle quickly and remain on task.
- ✓ **Be calm** : and quiet around our school.

Each year group will have a reward system so as the children get more Dojo's they will receive rewards, for example 5 Dojo's = sticker; 10 Dojo's = sweet treat etc.

Each week the child in each class with the most Dojo points that week will receive a certificate. The top three children in each class with the most Dojo's at the end of a half term will receive a special prize.

House system

The children have also been split into four 'houses' across the school: red, blue, green and yellow. Dojo's will be added up for each house at the end of each week. There will also be other points during the school year when teams can win extra house points, for example, sports day. The winning team will be announced at the end of the year and will have a special treat.

Golden Time

For their hard work during the week all children have also been awarded thirty minutes golden time on a Friday afternoon. During this time they will have a choice of fun activities they can take part in.

We hope that these additions to our behaviour systems will see more children receiving rewards for their positive behaviour. However, should a child choose not to follow the school rules they may lose part or all of their golden time and instead have to complete

unfinished work. If a child loses golden time minutes during the week they can always earn them back by an improvement with their behaviour.

Thinking Room

The traffic light system and thinking room will continue to be used for continuous or more serious behaviour. Children that are sent to the thinking room will be allowed to have their snack and will be expected to complete a reflection form which will be sent home for parents to sign so you are aware that your child has missed a break time and the reasons why.

Attendance

Our school attendance target is 96%. Good attendance and punctuality is vital if children are to make good progress. With this in mind we are introducing certificates for 100% attendance which will be awarded in a special assembly at the end of each term.

Bronze = 1 term 100% attendance

Silver = 2 terms 100% attendance

Gold = 3 terms 100% attendance

For each certificate a child earns over the year they will have their name entered into a prize draw. This will be drawn at the end of the summer term and the prize is yet to be confirmed.

There are also weekly attendance awards: the class with the highest attendance will receive the trophy for that week and extra break time.

School starts at 8.50, however there is an unacceptable number of children who consistently arrive after this time disrupting not only their own education but also their class mates. To try to stop this staff will come onto the playground and blow the whistle at 8.50. Children can then line up ready to go into class. This will also give parents and carers the opportunity to speak to staff at the start of the day. If you are having difficulty getting your child to school on time please speak to myself or Mrs West in the school office.

Finally, I have attached the results of the parent and pupil questionnaires. Thank you to everyone who took the time to complete and return the forms. Your views are very important to us and we will be working hard over the coming months to address the issues that came up. Please get in touch if you have an issue you would like to discuss with me. At Palace Fields we have an 'open door' policy where all views are valued and I will strive to speak to a parent on the same day either in person or by telephone.

Thank you for your continued support,
Karen Lawton
Head of School