



Palace Fields Primary School  
Whole School Computing Curriculum Overview  
Academic Year 2017 - 2018

	Autumn Term 1 Communicating	Spring Term Data Retrieving and Organising	Summer Term Algorithms and Programs
Year 1	<ul style="list-style-type: none"> <li>Recognise what an email address looks like.</li> <li>Joined in sending a class email.</li> <li>Use the @ key and type an email address.</li> <li>Word process ideas using a keyboard.</li> <li>Use the spacebar, back space, enter, shift and arrow keys.</li> <li>Print out a page from the internet.</li> </ul>	<ul style="list-style-type: none"> <li>Capture images with a camera.</li> <li>Print out a photograph from a camera with help.</li> <li>Record a sound and play it back.</li> <li>Enter information into a template to make a graph.</li> <li>Talk about the results shown on a graph.</li> </ul>	<ul style="list-style-type: none"> <li>Create a simple series of instructions -left and right.</li> <li>Record their routes.</li> <li>Understand forwards, backwards, up and down.</li> <li>Put two instructions together to control a programmable toy.</li> <li>Begin to plan and test a Bee-bot journey.</li> </ul>
<b>E - safety in Key Stage 1</b>			
	Knowledge and Understanding	Skills	
	<ul style="list-style-type: none"> <li>understand the different methods of communication (e.g. email, online forums etc).</li> <li>know you should only open email from a known source.</li> <li>know the difference between email and communication systems such as blogs and wikis.</li> <li>know that websites sometimes include pop-ups that take them away from the main site.</li> <li>know that bookmarking is a way to find safe sites again quickly.</li> <li>begin to evaluate websites and know that everything on the internet is not true.</li> <li>know that it is not always possible to copy some text and pictures from the internet.</li> <li>know that personal information should not be shared online. know they must tell a trusted adult immediately if anyone tries to meet them via the internet.</li> </ul>	<ul style="list-style-type: none"> <li>follow the school's safer internet rules.</li> <li>use the search engines agreed by the school.</li> <li>act if they find something inappropriate online or something they are unsure of (including identifying people who can help; minimising screen; online reporting using school system etc).</li> <li>use the internet for learning and communicating with others, making choices when navigating through sites.</li> <li>send and receive email as a class.</li> <li>recognise advertising on websites and learn to ignore it</li> <li>use a password to access the secure network,</li> </ul>	
Year 2	Autumn Term	Spring Term	Summer Term

Data Retrieving and Organising	Communicating	Algorithms and Programs
<ul style="list-style-type: none"> <li>Send and reply to messages sent by a safe email partner (within school).</li> <li>Word process a piece of text.</li> <li>Insert/delete a word using the mouse and arrow keys.</li> <li>Highlight text to change its format (B, U, I).</li> </ul>	<ul style="list-style-type: none"> <li>Find information on a website.</li> <li>Click links in a website.</li> <li>Print a web page to use as a resource.</li> <li>Experiment with text, pictures and animation to make a simple slide show.</li> <li>Use the shape tools to draw.</li> </ul>	<ul style="list-style-type: none"> <li>Predict the outcomes of a set of instructions.</li> <li>Use right angle turns.</li> <li>Use the repeat commands.</li> <li>Test and amend a set of instructions.</li> <li>Write a simple program and test it.</li> <li>Predict what the outcome of a simple program will be.</li> </ul>

E - safety in Key Stage 1

Knowledge and Understanding	Skills
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Year 3	Autumn Term 1 Communicating	Autumn Term 2 Data Retrieving and Organising	Spring Term Presentation	Spring Term 2 Using the Internet	Summer Term 1 Databases	Summer Term 2 Algorithms and Programs
	<ul style="list-style-type: none"> <li>Use the email address book.</li> <li>Open and send an</li> </ul>	<ul style="list-style-type: none"> <li>Review images on a camera and delete unwanted images.</li> </ul>	<ul style="list-style-type: none"> <li>create a presentation that moves from slide to</li> </ul>	<ul style="list-style-type: none"> <li>Find relevant information by browsing a menu.</li> </ul>	<ul style="list-style-type: none"> <li>input data into a prepared database.</li> <li>use a branching</li> </ul>	<ul style="list-style-type: none"> <li>Experiment with variables to control models.</li> </ul>

	attachment.	<ul style="list-style-type: none"> <li>• Experience downloading images from a camera into files on the computer.</li> <li>• Use photo editing software to crop photos and add effects.</li> <li>• Manipulate sound when using simple recording story boarding.</li> </ul>	<p>slide and is aimed at a specific audience.</p> <ul style="list-style-type: none"> <li>• combine text, images and sounds and show awareness of audience.</li> <li>• know how to manipulate text, underline text, centre text, change font and size and save text to a folder</li> </ul>	<ul style="list-style-type: none"> <li>• Search for an image, then copy and paste it into a document.</li> <li>• Use 'Save picture as' to save an image to the computer.</li> <li>• Copy and paste text into a document.</li> <li>• Begin to use note making skills to decide what text to copy.</li> </ul>	<p>database.</p> <ul style="list-style-type: none"> <li>• Sort and search a database to answer simple questions</li> </ul>	<ul style="list-style-type: none"> <li>• Use 90 degree and 45 degree turn.</li> <li>• Give an on-screen robot directional instructions.</li> <li>• Draw a square, rectangle and other regular shapes on screen, using commands.</li> <li>• Write more complex programs.</li> </ul>
Year 4	<ul style="list-style-type: none"> <li>• Appreciate the benefits of ICT to send messages and to communicate.</li> <li>• Use the automatic spell checker to edit spellings.</li> </ul>	<ul style="list-style-type: none"> <li>• Capture images using webcams, screen capture, scanning, visualise and internet.</li> <li>• Choose images and download into a file.</li> <li>• Download images from the camera into files on the computer.</li> <li>• Copy graphics from a range of sources and paste into a desktop publishing program.</li> </ul>	<ul style="list-style-type: none"> <li>• Create a lengthy presentation that moves from slide to slide and is aimed at a specific audience.</li> <li>• Insert sound recordings into a multimedia presentation.</li> <li>• Know how to manipulate text, underline text, centre text, change font and size and save text to a folder.</li> </ul>	<ul style="list-style-type: none"> <li>• Use a search engine to find a specific website.</li> <li>• Use note-taking skills to decide which text to copy and paste into a document.</li> <li>• Use tabbed browsing to open two or more web pages at the same time.</li> <li>• Open a link to a new window.</li> <li>• Open a document (PDF) and view it.</li> </ul>	<ul style="list-style-type: none"> <li>• Input data into a prepared database.</li> <li>• Sort and search a database to answer simple questions.</li> <li>• Recognise what a spread sheet is.</li> <li>• Use the terms 'cells', 'rows' and 'columns'.</li> <li>• Enter data, highlight it and make bar charts.</li> </ul>	<ul style="list-style-type: none"> <li>• Use repeat instructions to draw regular shapes on screen, using commands.</li> <li>• Experiment with variables to control models.</li> <li>• Make turns specifying the degrees.</li> <li>• Give an on-screen robot specific directional instructions that takes them from x to y.</li> <li>• Make accurate predictions about the outcome of a program they have written.</li> </ul>

E - safety in Key Stage 2 Year 3 / 4

Knowledge and Understanding

- understand the need for rules to keep them safe when exchanging learning and ideas online.
- recognise that information on the internet may not be accurate or reliable and may be used for bias, manipulation or persuasion.
- understand that the internet contains fact, fiction and opinion and begin to distinguish between them.
- use strategies to verify information, e.g. cross-checking.
- understand the need for caution when using an internet search for images and what to do if they find an unsuitable image.
- understand that copyright exists on most digital images, video and recorded music.
- understand the need to keep personal information and passwords private.
- understand that if they make personal information available online it may be seen and used by others.
- know how to respond if asked for personal information or feel unsafe about content of a message.
- recognise that cyber bullying is unacceptable and will be sanctioned in line with the school's policy.
- know how to report an incident of cyber bullying.
- know the difference between online communication tools used in school and those used at home.
- understand the need to develop an alias for some public online use.
- understand that the outcome of internet searches at home may be different than at school.

Skills

- follow the school's safer internet rules.
- recognise the difference between the work of others which has been copied (plagiarism) and re-structuring and re-presenting materials in ways which are unique and new.
- begin to identify when emails should not be opened and when an attachment may not be safe.
- explain how to use email safely.
- use different search engines.

Year 5

Autumn Term 1  
Communicating

Autumn Term 2  
Data Retrieving and  
Organising

Spring Term 1  
Presentation

Spring Term 2  
Using the  
Internet

Summer Term 1  
Databases

Summer Term 2  
Algorithms and  
Programs

- Use instant messaging to communicate with class members.
- Conduct a video chat with someone

- Listen to streaming audio such as online radio.
- Download and listen to podcasts.
- Produce and upload a

- Use a range of presentation applications.
- Consider audience when editing a simple film.

- Use a search engine using keyword searches.
- Compare the results of different searches.

- Create a formula in a spreadsheet and then check for accuracy and plausibility.
- Search databases

- Combine sequences of instructions and procedures to turn devices on or off.
- understand input and output.

	elsewhere in the school or in another school.	<p>podcast.</p> <ul style="list-style-type: none"> <li>• Manipulate sounds using Audacity.</li> <li>• Select music from open sources and incorporate it into multimedia presentations.</li> <li>• Work on simple film editing.</li> </ul>	<ul style="list-style-type: none"> <li>• Know how to prepare and then present a simple film.</li> <li>• Use ICT to record sounds and capture both still and video images.</li> <li>• Make a home page for a website that contains links to other pages.</li> <li>• Capture sounds, images and video.</li> <li>• Use the word count tool to check the length of a document.</li> <li>• Use bullets and numbering tools.</li> </ul>	<ul style="list-style-type: none"> <li>• Decide which sections are appropriate to copy and paste from at least two web pages.</li> <li>• Save stored information following simple lines of enquiry.</li> <li>• Download a document and save it to the computer.</li> </ul>	<p>for information using symbols such as = &gt; or &lt;.</p> <ul style="list-style-type: none"> <li>• Create databases planning the fields, rows and columns.</li> <li>• Create graphs and tables to be copied and pasted into other documents.</li> </ul>	<ul style="list-style-type: none"> <li>• Use an ICT program to control an external device that is electrical and/or mechanical.</li> <li>• Use ICT to measure sound or light or temperate using sensors.</li> <li>• Explore 'What is' questions by playing adventure or quest games.</li> <li>• Write programs that have sequences and repetitions.</li> </ul>
Year 6	<ul style="list-style-type: none"> <li>• Conduct a video chat with people in another country or organisation.</li> </ul>	<ul style="list-style-type: none"> <li>• Explore the menu options and experiment with images (colour effects, options, snap to grid, grid settings etc.).</li> <li>• Add special effects to alter the appearance of a graphic.</li> <li>• 'Save as' gif or ipeg. wherever possible to make the file size smaller (for emailing or downloading).</li> <li>• Make an information poster using their</li> </ul>	<ul style="list-style-type: none"> <li>• Present a film for a specific audience and then adapt same film for a different audience.</li> <li>• Create a sophisticated multimedia presentation.</li> <li>• Confidently choose the correct page set up option when creating a document.</li> <li>• Confidently use text formatting tools, including heading and body text.</li> <li>• Use the 'hanging</li> </ul>	<ul style="list-style-type: none"> <li>• Contribute to discussions online.</li> <li>• Use a search engine using keyword searches.</li> <li>• Use complex searches using such as '+' 'OR' "Find the phrase in inverted commas".</li> </ul>	<ul style="list-style-type: none"> <li>• Collect live data using data logging equipment.</li> <li>• Identify data error, patterns and sequences.</li> <li>• Use the formulae bar to explore mathematical scenarios.</li> <li>• Create their own database and present information from it.</li> </ul>	<ul style="list-style-type: none"> <li>• Explain how an algorithm works.</li> <li>• Detect errors in a program and correct them.</li> <li>• Use an ICT program to control a number of events for an external device.</li> <li>• Use ICT to measure sound, light or temperature using sensors and interpret the data.</li> <li>• Explore 'what if' questions by planning different scenarios for controlled</li> </ul>

		graphics skills to good effect.	indent' tool to help format work where appropriate (e.g. a play script).			device. <ul style="list-style-type: none"> <li>• Use input from sensors to trigger events.</li> <li>• Check and refine a series of instructions.</li> </ul>
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E - safety in Key Stage 2 Year 5 / 6

Knowledge and Understanding	Skills
<ul style="list-style-type: none"> <li>• discuss the positive and negative impact of the use of ICT in their own lives and those of their peers and family.</li> <li>• understand the potential risk of providing personal information online.</li> <li>• recognise why people may publish content that is not accurate and understand the need to be critical evaluators of content.</li> <li>• understand that some websites and/or pop-ups have commercial interests that may affect the way the information is presented.</li> <li>• recognise the potential risks of using internet communication tools and understand how to minimise those risks (including scams and phishing).</li> <li>• understand that some material on the internet is copyrighted and may not be copied or downloaded.</li> <li>• understand that some messages may be malicious and know how to deal with this.</li> <li>• understand that online environments have security settings, which can be altered, to protect the user.</li> <li>• understand the benefits of developing a 'nickname for online use.</li> <li>• understand that some malicious adults may use various techniques to make contact and elicit personal information.</li> <li>• know that it is unsafe to arrange to meet unknown people online.</li> <li>• know how to report any suspicions.</li> <li>• understand they should not publish other people's pictures or tag them on the internet without permission.</li> <li>• know that content put online is extremely difficult to remove.</li> <li>• know what to do if they discover something malicious or inappropriate.</li> </ul>	<ul style="list-style-type: none"> <li>• follow the school's safer internet rules.</li> <li>• make safe choices about use of technology.</li> <li>• use technology in ways which minimises risk, e.g. responsible use of online discussions, etc.</li> <li>• create strong passwords and manage them so that they remain strong.</li> <li>• independently, and with regard for e-safety, select and use appropriate communication tools to solve problems by collaborating and communicating with others within and beyond school.</li> <li>• competently use the internet as a search tool.</li> <li>• reference information sources.</li> <li>• use appropriate strategies for finding, critically evaluating, validating and verifying information, e.g. using different keywords, skim reading to check relevance of information, cross checking with different websites or other non ICT resources.</li> <li>• use knowledge of the meaning of different domain names and common website extensions (e.g. .co.uk; .com; .ac; .sch; .org; .gov; .net) to support validation of information.</li> </ul>

